

A MESSAGE FROM THE TOWN OF NORMAL POLICE AND THE DEAN OF STUDENTS OFFICE

Living off-campus means you are a resident of the Town of Normal with responsibilities and expectations that differ from students who live on-campus. It is important that you demonstrate qualities associated with being a respectful neighbor and display a positive image of the University and its students.

Sometimes conflicts come up between neighbors. These problems usually arise as a result of poor or absent communication and can be avoided by observing the following:

- Park legally. Do not park in yards, on sidewalks, or blocking driveways.
- Respect neighbors, the neighborhood, and police officers.
- Respect neighbors' right to sleep. Many neighbors sleep at night and work during the day and have children with similar schedules.
- Educate yourself about local ordinances for noise, mass gatherings, and alcohol at Normal.org. Fines range from \$100 to \$750 for the first occurrence.

QUESTIONS?

Contact the Normal Police Department
or the Dean of Students Office.

COMMUNITY SERVICES UNIT

Normal Police Department
100 East Phoenix Avenue
(309) 433-3440



OFF-CAMPUS SERVICES

Dean of Students Office
120 Student Services Building
(309) 438-8621



DEAN OF STUDENTS OFFICE
Illinois State University

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LIVING OFF-CAMPUS DOESN'T MEAN THERE
ARE NO RULES, JUST DIFFERENT RULES.
YOU ARE ALWAYS A REDBIRD.

01

HOST YOUR PARTY RESPONSIBLY

You are responsible for not serving underage students. Not carding or having a “No under 21” sign at your party does not absolve you of this responsibility. You could be charged by police. Collecting money at your party to help cover alcohol costs (selling cups, taking donations, selling t-shirts but giving away free beer, etc.) is also illegal.

BEFORE THE PARTY

- Have a guest list. Limit your party to those you know to prevent unwanted behavior and problems. Do not let uninvited guests in your home.
- Set an end time with roommates, and decide who will end the party.
- Appoint a sober monitor to turn away uninvited guests, help enforce house rules, talk with the police if they show up, and watch for drunk drivers. If police arrive, make sure the sober monitor is the first person the officer sees. Allow officers to do their job without interference.
- Lock away valuables.
- Notify your neighbors before the day of the party.
- Provide non-alcoholic beverages and food as an alternative to alcohol.

DURING THE PARTY

- Check IDs. Ensure those drinking are of legal drinking age.
- Monitor your guests’ alcohol consumption. Intervene to slow down a guest who is drinking too much.
- Call 911 immediately in case of an emergency.
- Monitor noise levels, parking, trespassing, littering, public urination, and other possible violations to avoid having the police called.

ENDING THE PARTY

- Tell the monitor to stay by the door to turn away new guests.
- Turn the lights on and music off. Stop serving alcohol.
- If the party is out of control, call the police anonymously to help you shut it down.
- Make sure intoxicated guests are not driving. Have guests sleep over or find a safe ride.
- Encourage guests to leave in small groups to help prevent excessive noise.
- You can be held legally responsible for your guests’ behavior after they leave.

AFTER THE PARTY

- Immediately clean up any litter from your yard and your neighbors’ yards.
- Talk with your neighbors to see if they experienced any problems from the party. If so, communicate how you can resolve the situation.

02

NOISE ORDINANCE VIOLATIONS

Noise and loud music are common reasons neighbors are upset, and the police are called. The following are the Town of Normal ordinances relating to loud, amplified sound:

Unlawful Operation of a Sound Amplifying Device: \$100 FINE

It shall be unlawful to use or operate a sound amplifying device, so that the device produces loud and raucous sounds at a distance greater than 50 feet from said device unless one has obtained a permit to do so from the chief of police or his designee(s).

Noise Within Multiple-Family Structures: \$100 FINE

It shall be unlawful to use or operate a sound amplifying device so that the device produces loud and raucous sounds within a multiple-family structure at any time during the following hours: BETWEEN 11 P.M. ON SUNDAY TO THURSDAY, INCLUSIVE, AND 10 A.M. SATURDAY; AND BETWEEN 12:01 A.M. AND 10 A.M. SUNDAY.

03

KEG REGISTRATION ORDINANCE: WHAT YOU NEED TO KNOW

At the time of purchase, you will complete an Adult Responsibility form with your name, birth date, driver’s license number (or state ID), and address. The form also includes information about your legal rights and responsibilities while in possession of the keg.

A copy of the form needs to be kept with the keg at the address listed on the form. You must have the form readily available until the keg is returned to the retailer.

Once a keg leaves the store, only the keg purchaser can lawfully have it in their possession.

If a keg is found at your residence and no Adult Responsibility form is produced, you could be found in violation of this ordinance.

If you purchase a keg and it is used in the unlawful sale of alcohol, with or without your knowledge, it will be presumed that you violated the ordinance.

FINES RANGE FROM \$750 - \$3,000

04

GUEST SAFETY AND HEALTH

SIGNS OF ALCOHOL POISONING - Call 911 immediately

- Cold, bluish, clammy skin
- Unresponsive (you can’t wake them up)
- Shallow or irregular breathing; “Snoring” sounds
- Vomiting and/or choking
- Collapsing after drinking

If untreated, alcohol poisoning can lead to death.

MEDICAL AMNESTY AND GOOD SAMARITAN POLICY

Illinois State University recognizes that a student’s concern for potential disciplinary action while under the influence of alcohol and/or other substances may hinder their actions in response to seeking assistance in certain emergency situations and/or reporting incidents. It is imperative that medical assistance be sought when concerns arise for an individual’s safety because of an emergency situation, such as a severe level of impairment, serious injury, and/or unwanted sexual contact. In emergency situations, students should do the following:

- Call 911
- Remain with the individual(s) needing emergency treatment and cooperate with emergency officials
- Meet with appropriate University officials after the incident and cooperate with any University investigation

For information about the policy/procedures, please see Policy.IllinoisState.edu/students/2-1-28a.shtml